



# JERSEY COLLEGE

## SCHOOL OF NURSING



## PROFESSIONAL NURSING PROGRAM

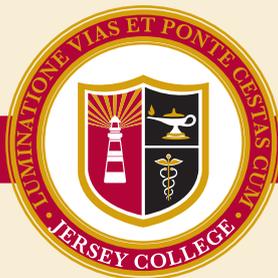
LPN to RN Bridge Track

Frequently Asked Questions

New Jersey Campuses

Updated: April 2016

This Q&A provides a synopsis of information regarding the Professional Nursing program. We take reasonable steps to ensure that the information contained in this sheet is accurate and up-to-date. However the information presented is subject to change without notice and its accuracy is not guaranteed. Please contact your Admission Representative for the most up-to-date information.



## CURRICULUM INFORMATION:

### Q. What type of program is the Professional Nursing program?

A. The Professional Nursing program prepares graduates to assume registered nursing staff positions in hospitals, nursing homes, and other health related institutions.

### Q. What is the LPN to RN Bridge track of the Professional Nursing program?

A. The LPN to RN Bridge track provides Practical Nurses with the opportunity to continue their education to become a registered nurse. Credit is given in the program for prior educational learning as a practical nursing student.

### Q. What type of degree is offered?

A. Students earn an Associate of Applied Science degree in Nursing upon successful completion of the program.

### Q. When are classes offered?\*

A. Day Program: In the day program, classes are typically scheduled between 7:30 am and 3:30 pm and practicum experiences are typically between 7:00 am and 3:30 pm. The typical theory day incorporates 4.5 to 8.0 hours per day. Classes are scheduled from Monday through Friday. Fridays are typically designated as tutoring, make-up, skills or practice days. Days and times do vary depending on courses undertaken in any term.

Evening Program: The evening program classes are typically scheduled between 5:30 pm and 10:00 pm, Monday through Thursday. Certain classes are also held on the weekend. Fridays during normal business hours are typically designated as tutoring, make-up, skills or practice days. Days and times do vary depending on courses undertaken in any term.

\* Classes and practicum experiences are subject to change based on instructor and facility availability. Practicum experiences may occur on different shifts (days, afternoons and evenings). Days and times do vary depending on courses undertaken in any term. Programs may not be available at all campuses and may be offered on a limited basis at certain campuses. Please check with your Admission Representative for availability.

### Q. When are exams scheduled?

A. The schedules for exams are published at the beginning of each term for each course. Exam times vary based on program and the day of the week. For example, in the day program, mid-term and final exams related to general education courses typically occur in the morning between 7:30 am and 12:00 pm and exams related to core nursing and nursing support courses occur in the late afternoon between 3:00 pm and 5:30 pm. In the evening program, mid-term and final exams typically occur between 5:30 pm and 8:00 pm. Mid-term and final exams that are scheduled to occur on Fridays (both days and evening programs) typically occur between 12:00 pm and 3:30 pm.

### Q. How long is the LPN to RN Bridge track of the Professional Nursing program?

A. The coursework in the bridge track of the Professional Nursing program takes approximately 15 months to complete in the day program and 21 months in the evening program. The normal time to complete the Professional Nursing program is 18 months in the day program and 24 months in the evening program.\*

\* Normal time in the Professional Nursing program includes the additional time associated with the passing the comprehensive assessment and completing assignments needed for licensure recommendation by Jersey College.

### Q. What does the curriculum plan include for the LPN to RN Bridge track of the Professional Nursing program?

A. The bridge track of the Professional Nursing program is broken into three levels. The schedule for the day program can be completed in five terms and in seven terms for the evening program. The course work in each level is:

- Level I: Composition I, Math for Problem Solving and Research, Nutrition, Pathophysiology, LPN to RN Transition, Life Span Development, Microbiology, Sociology, and Nursing Assessment and Skills
- Level II: Medical-Surgical Nursing I, Geriatric Nursing, Maternal and Newborn Nursing, Pediatric Nursing, and Psychiatric Nursing
- Level III: Medical-Surgical Nursing II and Senior Seminar

## ADMISSION REQUIREMENTS:

**Q.** What requirements must I meet in order to be eligible for admissions?

**A.** The following contains a brief description of the general and program-specific admission criteria<sup>1</sup>:

### General Standards for Admission

To be considered for admissions at Jersey College, applicants must:

- Be at least eighteen (18) years of age.
- Present proof of high school education or its equivalent (as defined by the US DOE).<sup>2</sup> The high school education can be from a foreign school if it is equivalent to a U.S. high school diploma.<sup>3</sup> Jersey College does not offer admission based on Ability to Benefit (ATB).
- Present proof of U.S. citizenship or a permanent resident card (aka green card).<sup>4</sup>
- Complete an application for admissions.
- Participate in interviews with administration and/or faculty members and obtain a recommendation for admission, based on information received during the application process.
- Make an advance program deposit for tuition and fees. The deposit will be applied against the total tuition and fees of the program that is in effect on the date of enrollment.<sup>5</sup>

### LPN to RN Bridge Track Admission Standards for the Professional Nursing Program

Applicants seeking admission into the LPN to RN Bridge track of the Professional Nursing program must:

- Demonstrate eligibility for the program by completing certain prerequisites (general education and nursing support courses) with a minimum grade of 75%.
- Provide proof of a current, active, unencumbered LPN license both at the time of initial enrollment and prior to the start of Level II of the LPN to RN Track of the Professional Nursing program.<sup>6,7</sup>
- Submit an official copy of their Practical Nursing transcript.<sup>8</sup>

<sup>1</sup> Admission, enrollment and registration conditions are subject to reasonable accommodations and considerations as determined by Jersey College.

<sup>2</sup> Under limited circumstances as approved by the Academic Standards Committee, an applicant for a New Jersey campus-based program who is unable to produce the required proof of high school education or its equivalent, may attest to high school education or its equivalent by completing a self-attestation form. Copies of this form are available from administration.

<sup>3</sup> Jersey College may require students with foreign diplomas to verify the diploma and education. Such verification may include, but is not limited to, requests for high school transcripts, proof of equivalency and authentication and notarization of the diploma by the issuing body.

<sup>4</sup> Applicants with asylum status in the United States pursuant to the Immigration and Nationality Act must submit a completed Form I-94 as proof of granting of asylum. The completed Form I-94 will serve as an alternative to a green card for purposes of admission.

<sup>5</sup> The minimum deposit is \$500.00 (subject to financial considerations). The deposit funds are applied against a student's account and the total cost of the program. \$50.00 of the deposit will be applied against the application fee, \$75.00 against the enrollment or registration fee (as applicable) and the remainder against background fees, technology fees and tuition.

<sup>6</sup> Graduates of any of Jersey College's Practical Nursing programs may enroll in the prerequisites prior to obtaining their practical nursing license. However, in order to be eligible for enrollment in the Professional Nursing program such graduates must obtain their practical nursing license.

<sup>7</sup> For New Jersey campuses, students must have an unencumbered practical nursing license from the States of New Jersey, New York, Pennsylvania, Connecticut or Delaware.

<sup>8</sup> An unofficial copy of a transcript and/or an official notification from a state agency that the applicant has graduated from an approved/accredited Practical Nursing program may be utilized in lieu of an official transcript in limited circumstances. Such use is at the sole discretion of Jersey College.

## ENROLLMENT AND REGISTRATION REQUIREMENTS:

**Q.** What requirements must I meet in order to enroll and register in courses?

- A.** To enroll and register in courses at Jersey College, students must undertake the following activities:
- Make arrangements for the payment of tuition and associated program fees.
  - Satisfactorily pass a background check.
  - Execute an Enrollment Agreement.
  - Determine sequence of courses.
  - Attend a comprehensive orientation session.
  - Complete all documents and paperwork associated with enrollment, including, but not limited to attestations of receipt of policies, acknowledgments of responsibilities, emergency contacts and other documentation.

Students seeking to enroll in and register for nursing courses with clinical and practicum experiences are also required to undertake the following activities to enroll, register and participate in such courses:

- Present evidence of good physical health (including a physical examination from the past six months) and documentation of fitness to work in health care.
- Present proof of current Mantoux test, Tetanus, Hepatitis B (or a waiver), laboratory titer evidence for measles, mumps, and rubella, varicella, and other immunizations.
- Provide proof of current certification in Basic Life Saving for Health Care Providers from the American Heart Association.
- Meet the technical standards of the nursing programs (see below)

In addition, students enrolling in and registering for nursing courses with clinical and practicum experiences may also be required to participate in drug screenings, execute facility attestations and agreements, and complete other activities as mandated by our affiliated facilities.

Students are responsible for all costs associated with enrollment and registration in clinical and practicum courses, including, but not limited to physicals, immunizations, background checks and obtaining documentation and records.

Students who are unable to meet the prerequisites required to participate in clinical and practicum activities will not be allowed to participate in the course and may be placed on a leave of absence or withdrawn from a program until such time they are able to meet the requirements.

Students may not enroll in and register for courses with time conflicts (i.e., scheduled class times that overlap). In addition, students may not enroll in and register for both daytime and evening classes without the prior approval of the Campus Director. If a student is enrolled in or registered for a course without the appropriate permission, Jersey College may direct the registrar to drop the student from the class.

## Technical Standards

Students seeking to enroll in and register for nursing courses with clinical and practicum experiences also must be able to demonstrate the ability to meet certain minimum technical standards (the “Technical Standards”), including:

- Communicate and assimilate information in spoken, printed, signed, and electronic format.
- Gather, analyze and draw conclusions from data.
- Stand for a minimum of two hours.
- Walk for a minimum of six hours, not necessarily consecutively.
- Stoop, bend and twist for a minimum of thirty minutes at a time and be able to repeat this activity at frequent intervals.
- Lift a 40-pound person or assist with a larger person and transfer the person from one location to another.
- Determine by touch: hotness/coldness/wetness/dryness, hardness and softness.
- Have the muscle dexterity necessary to do such tasks as gloving, gowning, and operating controls on equipment.
- Respond to spoken words and call bells.
- Monitor signals from vital sign assessment equipment.
- Identify behaviors that would endanger a person’s life or safety and intervene quickly in a crisis situation with appropriate solution.
- Remain calm, rational, decisive, and in control at all times.
- Exhibit social skills appropriate to professional interactions.
- Maintain cleanliness and personal grooming consistent with close personal contact.
- Function without causing harm to self or others if under the influence of prescription or over-the-counter medications.

The foregoing enrollment and registration standards may be met with or without accommodations. Jersey College complies with the requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990 and will make reasonable accommodations for students with disabilities that are otherwise qualified.

## FINANCING OPTIONS - PAYING FOR THE PROGRAM:

### Q. How much is the tuition for the LPN to RN Bridge track of the Professional Nursing program?

A. The tuition\* for the LPN to RN Bridge track of the Professional Nursing program is \$252\*\* per quarter credit for general education and nursing support courses and \$352\*\* per quarter credit for core nursing courses (after approximately a 25% discount for practical nursing education). Students are also responsible for other fees\*\*, including such items as a \$50 nonrefundable application fee, enrollment fee, background check fee, uniform fee, technology fee, books and supplies.

\* Tuition for the Professional Nursing program is \$336 and \$469 per quarter credit, respectively, prior to the 25% discount for practical nursing education.

\*\* Fees and costs may change from time to time. Please check with your Admissions Representative regarding the fees and costs in effect. A minimum deposit of \$500 is due and payable prior to the start of the program.

### Q. Why must I pay a deposit?

A. The minimum deposit of \$500 is due prior to the start of the program. This deposit is required to hold your seat in the upcoming class. Without paying a deposit, the seat in the upcoming class remains open and may be awarded to another student.

The deposit funds are applied against your account and the total cost of the program. \$50.00 of the deposit will be applied against the application fee, \$75.00 against the enrollment or registration fee (as applicable) and the remainder against background fees, technology fees and tuition. Please note that after you make the deposit your student account will be credited and the total amount that you owe Jersey College will be reduced by \$500. Financial aid may not be used to pay the deposit, since the deposit is supposed to be paid in advance of the program.

### Q. Can I get financial aid to study at Jersey College?

A. Jersey College is approved to offer federal financial aid (also known as Title IV aid). Federal financial aid is available to those who qualify. The financial aid planners at Jersey College are available to assist you with applying for federal financial aid and discussing the types of aid (Stafford Loans and Pell Grants) that you may qualify for.

### Q. Does Jersey College offer alternative payment options, such as private financing?

A. Jersey College does offer private financing to its students. These financing plans typically require a certain up front payment, with the remainder of the tuition and other fees paid off in monthly installments pursuant to a promissory note, typically over the term of the program. Students can obtain additional information regarding these plans from their financial aid planners.

## PROMOTION AND GRADUATION REQUIREMENTS:

### Q. What Grade Point Average Must I Maintain?

A. To successfully complete a course students are required to maintain a 75% or higher grade point average. In addition, students are required to pass the practicum portion of each course and successfully complete progression exams. Students who fail to meet these standards are subject to academic probation or dismissal from the Professional Nursing program. Jersey College does allow students to repeat failed courses, subject to certain conditions. Additional information regarding repeating a course is available in our Academic Catalog.

### Q. Does Jersey College utilize progression exams, including a Comprehensive Assessment exam?

A. To measure achievement of course and program objectives and outcomes, Jersey College utilizes progression testing. The progression testing incorporates third-party and internal based assessments and examinations. These assessments and examinations require students to “test out” of each level of their program to progress to the next term and then pass a comprehensive assessment (aka comprehensive exam, comprehensive predictor, comprehensive evaluation, etc.) to graduate. Students must successfully complete the comprehensive assessment in order to graduate and have their names submitted to the licensing boards. Failure to successfully complete this process will result in termination from the Professional Nursing program.

## GAINFUL EMPLOYMENT INFORMATION AND CONSUMER INFORMATION:

### Q. What is the NCLEX Pass Rate for Jersey College?

A. NCLEX pass rates are available from the New Jersey Board of Nursing website at <http://www.njconsumeraffairs.gov/nur>.

### Q. What is the Completion Rate and Median Loan Debt as required by the Gainful Employment Regulation?

A. Gainful employment information is available on Jersey College’s website at <http://www.jerseycollege.edu/policies>.

### Q. How may I obtain a copy of the Campus Security and Safety Annual Report?

A. The Campus Security and Safety Annual Report is made available on Jersey College’s website at <http://www.jerseycollege.edu/policies>. This report contains various policy statements and procedures Jersey College uses in case of emergency. Additionally, the report contains campus crime statistics for the three (3) preceding years. The Campus Security and Safety Annual Report is made available to students in paper format upon request through the office of the Campus Director.

### Q. Who can I contact for assistance with additional consumer information?

A. Students should contact the office of the Campus Director for additional information regarding consumer information.

## OTHER COMMON QUESTIONS:

### Q. What is the mission of Jersey College?

A. Jersey College is a private postsecondary institution dedicated to providing quality education designed to prepare students for specific professional fields. Our curriculum prepares students for employment within their chosen disciplines by developing new and enhanced skills, expanding their knowledge base and awakening new intellectual interest. Our mission is to bridge the labor gap occurring in demand occupations and to train competent professionals who are well prepared to enter the job market.

### Q. What is Jersey College’s status regarding accreditation and licensure?

A. Jersey College is nationally accredited by The Council on Occupational Education. Jersey College is licensed by New Jersey Higher Education and the Professional Nursing program is accredited by the New Jersey Board of Nursing. Jersey College is also a member agency of both the National League for Nursing and the National Organization for Associate Degree Nursing.

**Q. Where are the physical properties of the college located in New Jersey?**

**A.** The Teterboro campus is centrally located on U.S. Highway 46 West in Teterboro, New Jersey. The campus is approximately five miles from Manhattan, New York offering educational opportunities for students residing in Northern and Central, New Jersey, the Five boroughs of Manhattan, Long Island and Southern Connecticut. Our facility occupies more than 40,000 square feet of classroom, lab, learning center and office space. The facility houses both our educational programs and our executive offices.

The Ewing campus is located in the township of Ewing, New Jersey, which borders Trenton township and is approximately five miles from the New Jersey/Pennsylvania border. The campus is conveniently located in Capital Plaza. The facility offers educational opportunities for residents in Burlington, Mercer and Camden County in New Jersey and Bucks, Montgomery, North Hampton and Lehigh County in Pennsylvania. Our facility occupies more than 30,000 square feet of classroom, lab, learning center and office space.

**Q. What is Jersey College's policy with respect to transfer of credits to other institutions and from other institutions?**

**A.** Transfer to Other Institutions: Decisions to accept credits from another educational institution rest entirely with each receiving institution and are usually reviewed and considered on a case by case, course by course basis. Jersey College, while fully accredited, does not currently possess the same types of accreditation as most four year colleges and universities offering baccalaureate, and beyond, programs and degrees. Prospective students of Jersey College should consider this fact if they plan to continue their educational studies and desire to obtain credit for course work completed at Jersey College. Students are responsible to confirm whether or not Jersey College credits will be accepted by another institution of their choice.

**A.** Transfer from Other Institutions: Credit-bearing coursework for certain courses from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education are eligible for transfer credit to the Professional Nursing program at Jersey College. To be approved for credit, each course must be validated and confirmed by Jersey College. Evaluations typically take two to three weeks to process. The general guidelines below provide the limitations and process for obtaining credit for coursework completed at other institutions.

- Coursework must be from a post-secondary institution accredited by a regional or national accrediting agency recognized by the U.S. Department of Education.
- Courses eligible for transfer credit are limited to the following: (i) Math for Problem Solving and Research, (ii) Composition I, (iii) Microbiology and (iv) Sociology.
- Courses submitted for consideration must be equivalent to the course requirements of the program selected. The Dean of each program (or equivalent position) will evaluate each request for transfer of credit on an individual basis. Course descriptions, objectives, syllabi, projects, examinations and other documentation may be requested by Jersey College to demonstrate the equivalency.
- Official transcripts are required to be submitted for transfer credit evaluation. These transcripts must contain the awarding institution's seal or stamp, be in sealed envelopes and be sent directly from the awarding institution to Jersey College.
- A grade of 75% or better or their respective equivalents (i.e., alphabetic grade). Credit will not be awarded for Pass/Fail, remedial, college prep, or non-college level courses.
- Coursework must have been completed in the last five (5) years. Students who seek credit for courses older than five (5) years must submit a special request with supporting documentation and take a Challenge Exam.
- Semester credits to quarter credits will be converted based on a 1 to 1.5 ratio.
- Requests for transfer credits must be made in writing prior to a student's initial enrollment at Jersey College.

**Q. What is the time commitment that I need to make to Jersey College?**

**A.** Applicants are advised that our programs are academically challenging, especially our nursing programs. Our programs require both in classroom attendance and out-of-class work. For each one hour of classroom instruction there is a minimum of two (2) hours of out-of-class student academic activities. Applicants need to plan on adjusting and balancing outside employment and outside responsibilities with their academic responsibilities. In Jersey College's experience, time and energy used on outside employment and other responsibilities lessen students' abilities to perform academically and clinically and jeopardize their successful completion of their program of study.

**Q. What are the requirements for licensing?**

**A.** Applicants to the Professional Nursing program are notified that a criminal history background check is a prerequisite for licensure as a registered nurse. In addition, applicants to the Professional Nursing program are notified that to be licensed as a registered nurse they must pass the NCLEX-RN examination, which is administered by the Board of Nurse Examiners. The Board of Nurse Examiners and State Boards of Nursing may refuse to issue a license or certificate of registration, for a number of reasons, including, but not limited to:

- The violation or attempted violation of any provisions of the law regulating the practice of professional nursing.
- Conviction of a crime of the grade of felony, or of a crime of a lesser grade which involves moral turpitude.
- The use of any nursing license, certificate or diploma that has been fraudulently purchased, issued, counterfeited or altered materially.
- The impersonation of or the acting as proxy for, another person in any examination required by the law to obtain a license as a nurse.
- Intemperate use of alcohol or drugs that, in the opinion of the board, endangers patients.
- Unprofessional or dishonorable conduct that, in the opinion of the board, endangers patients.
- Unprofessional or dishonorable conduct that, in the opinion of the board, is likely to injure the public.

Each application for licensure is typically evaluated on a case-by-case basis. The Board of Nurse Examiners and Boards of Nursing typically consider the nature, severity, and recency of offenses, as well as rehabilitation and other factors. Applicants are responsible for contacting their State Board of Nursing to determine their eligibility.

**Q. What is NurseLife?**

**A.** Nursing is not just a job -- it's a lifestyle -- it's NurseLife. Nursing is about compassion, dedication, excellence, and drive. It's what our students learn and what our faculty live and breathe. At Jersey College, we take great PRIDE in our institution and living the NurseLife. For additional information regarding NurseLife visit [www.nurselife.org](http://www.nurselife.org).

**Q. Where can I obtain additional information regarding Jersey College's policies and procedures?**

**A.** Additional information regarding the Professional Nursing program is available in our Academic Catalog and Supplements. The Academic Catalog contains information on (i) each program offered at the campus, including admission, promotion, graduation, tuition and fees, refund policies, appeal process, complaint process, etc., (ii) accreditation status of Jersey College, including the name, address and phone numbers of accrediting agencies and regulatory bodies, (iii) curriculum plans and course descriptions, and (iv) program missions, organizing frameworks and philosophies. Copies of the Academic Catalog are available at the front desk and with the Admissions Representatives.

**Q.** How can I contact Jersey College?

**A.** Jersey College may be contacted as follows:

**Teterboro Campus**

546 U.S. Highway 46 West

Teterboro, NJ 07608

Tel: (201) 489-5836

Fax: (201) 525-0986

[www.jerseycollege.edu](http://www.jerseycollege.edu)

[teterboroadmissions@jerseycollege.edu](mailto:teterboroadmissions@jerseycollege.edu)

**Ewing Campus**

1001 Spruce St., Suite 7

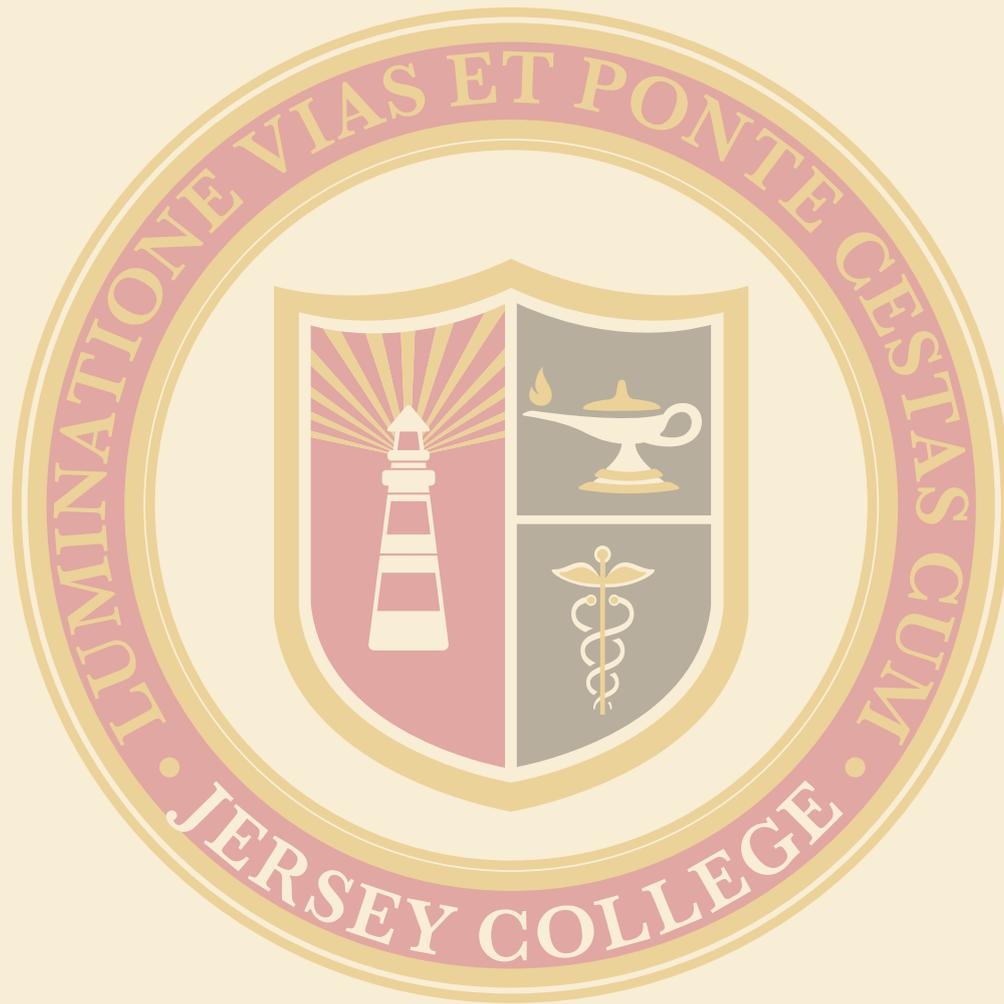
Ewing, NJ 08638

Tel: (609) 777-9035

Fax: (609) 777-9034

[www.jerseycollege.edu](http://www.jerseycollege.edu)

[ewingadmissions@jerseycollege.edu](mailto:ewingadmissions@jerseycollege.edu)



**Main Campus**

546 U.S. Highway 46 West  
Teterboro, New Jersey 07608  
Tel: 201.489.5836

**Ewing Campus**

1001 Spruce Street, Suite 7  
Ewing, New Jersey 08638  
Tel: 609.777.9035

**Jacksonville Campus**

8131 Baymeadows Circle West  
Jacksonville, Florida 32256  
Tel: 904.733.3588

**Fort Lauderdale Campus**

2307 West Broward Boulevard  
Fort Lauderdale, Florida 33312  
Tel: 954.321.8890

**Tampa Campus**

3625 Queen Palm Drive  
Tampa, Florida 33619  
Tel: 813.246.5111