REGISTRATION PACKET

Entrance Exam
Nursing Program
REGISTRATION CHECK LIST
Nursing Entrance Exam

Have you done all of the following?

☐ Read the instructions and questions and answers

☐ Completed the registration form

☐ Read the Rules for Test Participation

☐ Paid examination fee (either in person, over phone or fax)*

☐ Purchased a study guide (either from Jersey College or from a third-party)

Faxed, mailed, or hand delivered the registration form

* Contact your local campus for the cost of the exam
Jersey College
Practical Nursing Entrance Exam

INSTRUCTIONS

1. **What is the Exam?**
   Jersey College utilizes a diagnostic test to evaluate prospective students’ academic skills. The test takes approximately three to six hours to complete. The test fee is non-refundable and non-transferable and must be paid at time of test registration. The exam is taken on a computer and consists of multiple choice questions. Testers are advised that they must have a basic understanding of how to work a computer, including utilizing a mouse.
   *
   * Please check with your Admissions Representative regarding the fee and costs in effect at the time you are requesting to test.

2. **How do I register for the Exam?**
   To register for the exam you must complete this Registration Packet. Packets are available at Jersey College and upon request can be emailed and/or faxed.

3. **What steps are required to register?**
   - **Step 1:** Obtain, read and complete a Registration Packet
   - **Step 2:** Send or drop off the completed Registration Packet, along with the required test fee, at/with Jersey College. Payment of this fee DOES NOT register you for the test. Completed Registration Packets, along with payments, can be sent to addresses listed on front cover of this Registration Packet.

   Submissions by mail and fax **must** include a signed and executed credit card authorization form or a money order.
4. **What does the Test cover?**
The examination tests the following skills: Math, and Reading. The test is computerized.

- **Math Skills:** The math portion focuses on math needed for calculation of drugs and solutions, including whole numbers, percentages, decimals, and fractions.

- **Reading Comprehension Skills:** The reading section covers health related topics and focuses on the following skills: reading rate, reading rate placement, main ideas of passage, critical thinking, inferential reading, and predicting of outcomes.

5. **Does Jersey College offer a study guide for examination?** We recommend that you purchase a study guide. There are numerous study guide’s available for entrance exam testing for nursing programs. These guide helps you polish your current skills and contain information on how to read test questions as well as sample questions. Jersey College has available for purchase a study guide by a leading publisher. This guide is available for $25.*

* Fees and costs may change from time to time. Please check with your Admissions Representative regarding the fee and costs in effect at the time you are requesting to test.

6. **What you should do on the examination day?**
   - You must arrive at least **15 minutes** prior to your scheduled testing appointment.
   - Late examinees will forfeit their reserved test times and examination fees.
   - **No Shows:** If you do not show up for your examination at the scheduled time, without having rescheduled twenty-four hours in advance, you will forfeit your examination fee.
   - At the scheduled testing time, examinees must present two pieces of identification. One piece of identification must be a valid government PHOTO/SIGNATURE I.D., such as a driver's license or passport. **You cannot test without a valid I.D.**
   - Breaks are not scheduled in the exam.
   - Personal belongings, calculators, food/drinks are prohibited in the testing room.

7. **When will I be notified of my results?**
Testers are typically notified of their score after they have completed the testing. Test results are **not** typically provided over the phone.

8. **How can I obtain additional information regarding the test and Jersey College?**
Additional information is available on Jersey College’s website at [www.jerseycollege.edu](http://www.jerseycollege.edu). In addition, an Admissions Representative is available to speak with you over the phone (see phone numbers on front cover of this Registration Packet) or in-person at Jersey College.
The entrance exam is a pre-admission test. Please complete this form and mail/fax/drop off along with your payment to:

Mailing address:

<table>
<thead>
<tr>
<th>Campus</th>
<th>Address</th>
<th>Tel</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teterboro Campus</td>
<td>546 U.S. Highway 46, Teterboro, NJ 07608</td>
<td>(201) 489-5836</td>
<td>(201) 525-0986</td>
</tr>
<tr>
<td>Ewing Campus</td>
<td>1001 Spruce St., Ste 7, Ewing, NJ 08638</td>
<td>(609) 777-9035</td>
<td>(609) 777-9034</td>
</tr>
<tr>
<td>Fort Lauderdale Campus</td>
<td>2307 West Broward Blvd., Fort Lauderdale, FL 33312</td>
<td>(954) 321-8890</td>
<td>(954) 321-8886</td>
</tr>
<tr>
<td>Jacksonville Campus</td>
<td>8131 Baymeadows Cr. W, Jacksonville, FL 32256</td>
<td>(904) 733-3588</td>
<td>(904) 733-3270</td>
</tr>
<tr>
<td>Tampa Campus</td>
<td>3625 Queen Palm Dr., Tampa, FL 33619</td>
<td>(813) 246-5111</td>
<td>(813) 246-5125</td>
</tr>
<tr>
<td>Instructional Service Center at Largo Medical Center</td>
<td>2025 Indian Rocks Road, Tampa, FL 33774</td>
<td>(727) 202-9191</td>
<td></td>
</tr>
</tbody>
</table>

Name (Please Print):

Home Phone Number: (       ) -  Work Phone Number: (       ) -  Cell Phone Number: (       ) -

Address:

City:  State:  Zip:

Email Address:

Social Security: [   ]-[   ]-[   ]  Date of Birth: [   ] / [   ] / [   ]

Requested Date and Time:

Is this your first time taking the exam? □ Yes □ No

I have read and understand all policies (including the attached Rules for Test Participation) related to my scheduling and taking the exam, and I affirm that all information on this form is true and accurate.

Signature:  Date:
Jersey College
Nursing Entrance Exam

RULES FOR TEST PARTICIPATION

1. **COMPLIANCE:** I understand that if I fail to comply with the rules and requirements specified or referenced in these Rules for Test Participation, and communicated to me, orally and/or in writing (collectively, the “Rules”), at the Test administration, or if I take any prohibited actions, my Test results may be voided, no refund will be issued, no portion of the Test fee can be applied toward the cost of any future testing fees, I may not be permitted to register for future test administrations, my registration may be canceled, I may be required to take the test(s) under controlled conditions, and other actions may be pursued.

2. **ADMISSIONS:** I understand that planned program start dates for the nursing programs may change, be cancelled or be eliminated without notice. I understand that while the Test score will be used as part of the acceptance criteria into the nursing programs offered by Jersey College, a passing score on the Test does not guarantee admission. I also understand that denial of admission into a nursing program or the changing, cancellation or elimination of a planned nursing program will not entitle me to a refund of the Test fee.

3. **EXAM RETAKES:** I understand that Test retakes are limited based on the nursing program I am interested in. For the Professional Nursing program, I understand that I will be allowed a maximum of two attempts on the Test in a six month period, with the second attempt at the discretion of Jersey College. For the Practical Nursing program, I understand that I will be allowed a maximum of three attempts on the Test in a six month period with the third attempt at the discretion of Jersey College. I further understand notwithstanding the foregoing that Jersey College reserves the right to grant permission for attempts outside of parameters in the preceding sentences under special circumstances and at the sole discretion of Jersey College.

4. **IDENTIFICATION:** I understand that I may not be admitted to the testing room if I do not have the proper identification. Proper identification consists of two pieces of positive identification, one of which contains a recent photograph and signature I.D. (such as a driver’s license, passport or state issued identification card). If I am refused admission to the Test, I will be considered absent from the Test and will receive no refund or credit of any kind.

5. **LATE ARRIVAL:** I understand that if I arrive after a Test administration has begun, I will be refused admission to the Test, in which case I will be considered absent and I will receive no refund or credit of any kind.

6. **TEST ADMINISTRATION:** I agree to follow all reasonable instructions given to me either orally or in writing at or during the Test administration, including but not limited to instructions to relocate me during the test session. I agree not to communicate with other examinees or any unauthorized persons in any way during the Test administration nor to engage in any other form of misconduct. I agree not to engage in behavior that would disrupt or unfairly affect the performance of myself or other examinees. I agree to cooperate with testing personnel. If I fail to comply with these provisions, I may be dismissed from the test site and my score may be voided without refund or credit of any kind, and other actions, as described in Rule 1, may be taken as deemed appropriate by Jersey College.

7. **TEST SECURITY**
   a. **Test Property:** I understand that all test questions, answers and all other test materials and any portion thereof or information relating thereto (referred to below as the “Test Materials”) are the sole property of Jersey College or a third-party, as the case may be. I understand and acknowledge that the Test Materials are required to be kept confidential and secure from disclosure in order to fairly and effectively perform the test functions for which they were designed. I have not received or reviewed any Test Materials prior to taking the Test. I am not permitted to take (and I will not take) any Test Materials or handwritten or printed notes (referred to below as “Notes”) reflecting or recording anything about the Test Materials from the testing room or to disassemble, copy, or reproduce the Test Materials (or information derived therefrom) in whole or in part, by hand or with the use of any electronic, or any other type of, device of any nature.
   b. **Test Materials:** I understand that I will not be permitted to bring or use during the Test: Notes, cellular phones, calculators, electronic information or communication devices, or any other unauthorized aid (collectively referred to below as “Unauthorized Aids”). Throughout the Test session, I will have nothing on my desk but pencils, erasers, provided scrap paper and my photo identification.

I understand that if, despite my foregoing promises and agreements in Rules 9a and 9b above, Test administrators have a reasonable suspicion that I have or may have in my possession any Test Materials, Notes, and/or Unauthorized Aids, I will immediately turn over any such Test Materials, Notes, and/or Unauthorized Aids in my possession to the Test administrators at any time upon their request. If I should fail or refuse to do so, or if the Test administrators believe in good faith that I have not turned over all such Test Materials, Notes, and/or Unauthorized Aids in my possession, the test administrators may search my person and my personal possessions for such Test Materials, Notes, and/or Unauthorized Aids and may remove them. Any such Test Materials, Notes, and/or Unauthorized Aids that I may have may be retained for as long as may be required for the purposes referenced in Rule 1 above. Test administrators and Jersey College are not responsible for Unauthorized Aids or other prohibited material confiscated by them or otherwise turned over by me. In the event of a possible breach of Test security, I agree to cooperate with testing personnel and I hereby consent to any such reasonable search and to any incidental contact with my person or my possessions that may result from such a search before my dismissal from the Test site. Moreover, I hereby waive any claim that I might otherwise
have based upon any such search or contact. If I fail to comply with these conditions, my score may be voided without refund or credit of any kind; and other actions, as described in Rule 1, may be taken as deemed appropriate.

8. **Nondisclosure of Test Materials:** Because of the obvious necessity that the Test Materials be kept confidential and secure from disclosure in order to fairly and effectively perform the test functions for which they were designed, and because any disclosure of part or all of the contents of the Test Materials to anyone might render them unusable for future test administrations, I promise and agree that I will not disclose the Test Materials or any part of them (including the form, subject matter, substance, and wording of any test question or any answer thereto) to anyone for a period of one (1) year from the date of the test administration to which such Test Materials pertain. I understand and agree that if I should violate this agreement of nondisclosure, I may be liable in damages for costs (including redevelopment costs) incurred as a result of any breach of this agreement, and I may also be subject to other legal and equitable remedies (including injunctive relief) for any such breach.

9. **Test Session:** I agree and understand that after admission to the Test site, I may not leave the test site for any reason until I have been officially dismissed and all of my Test Materials have been collected by a test administrator. Once I have completed the Test, or at the end of the session, my Test Materials will be collected and I will be dismissed. Once dismissed, I must leave the test site.

10. **Test Score Reporting:** I understand that my Test score will be reported to me. The typical timeframe is up to one week from the date of testing. I understand that any information provided as a part of testing may be used to report scores or to contact me regarding test- or program-related issues.

11. **Voided Score:** I understand that if I fail to comply with the rules and requirements set forth in these Rules for Test Participation, and communicated to me, orally and/or in writing, at the Test administration, or if doubts are raised about the validity or legitimacy of my registration or my score, Jersey College may void my Test and no refund shall be given.

12. **Validity of Score:** I understand that my test scores are valid for up to six (6) months from the date I take the Test. Notwithstanding the foregoing, I understand and agree that Jersey College may, in its sole discretion, after I take the Test (i) discontinue offering such examination and/or (ii) change, modify or alter the admission criteria for entrance into its nursing programs, including increasing the minimum passing score on the Test. In such cases, I understand and agree that I must meet such new admission criteria and, in the case of discontinue of the Test, my test score will no longer be valid for admission into Jersey College’s nursing programs (unless otherwise accepted by Jersey College).

13. **Rights and Obligations Regarding Test Administration:** I understand and agree that liability for Test administration activities, including but not limited to the adequacy or accuracy of Test Materials and equipment, the adequacy or accuracy of the registration and administration processes or conditions, the adequacy of Test site facilities, the adequacy or accuracy of scoring, the adequacy or accuracy of score reports, the adequacy or accuracy of information provided to me in connection with the Test, and the adequacy of protection of examinee information will be limited to score correction or test retake at no additional fee. I waive any and all rights to all other claims, specifically including but not limited to claims for negligence arising out of any acts or omissions of Jersey College (including the employees, agents, contractors, or professional advisors of Jersey College).

14. **Consideration:** For good and valuable consideration the receipt of which is hereby acknowledged (including the testing fee), I make the promises set forth in this agreement.

15. **Program Changes:** I understand that the testing program and these rules of testing are subject to change at the sole discretion of Jersey College.

16. **Arbitration:** I agree and understand that any dispute or claim between me and Jersey College (or any company affiliated with Jersey College, or any of its officers, directors, trustees, employees or agents) arising out of or relating to this agreement or the Test, whether such dispute arises before, during, or after the Test and whether the dispute is based on contract, tort, statute, or otherwise, shall be submitted to and resolved by individual binding arbitration pursuant to the terms described herein. NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, I WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT I WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against me may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the Teterboro, New Jersey for testers in New Jersey and Tampa, Florida for testers in Florida. The prevailing party in any action or proceeding to enforce any provision of this agreement will be awarded reasonable attorney's fees and costs incurred in that action or proceeding or in efforts to negotiate the matter. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions. The Federal Arbitration Act ("FAA"), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of my relationship with Jersey College. The failure or refusal of either party to submit to arbitration as required by this agreement will constitute a material breach of this agreement. If judicial action is commenced in order to compel arbitration, and if arbitration is in fact compelled, the party that resisted arbitration will be required to pay to the other party all costs and expenses, including, without limitation, reasonable attorneys' fees and costs, incurred by the party to compel arbitration.
17. **NON-REFUNDABLE:** I understand and agree that any and all fees paid in connection with the Test are non-refundable and non-transferable.

18. **RULES:** I understand that should any of these rules or any other requirement or provision contained in these Rules for Test Participation be declared or determined by any court to be illegal or invalid, the remaining rules, requirements, and provisions will not be affected and the illegal or invalid rule, requirement, or provision shall not be deemed a part of the current bulletin. The headings of each of the Rules for Test Participation are for convenient reference only. They are not a part of the rules themselves; they do not necessarily reflect the entire subject matter of each rule; and they are not intended to be used for the purpose of modifying, interpreting, or construing any of these Rules of Test Participation. These Rules for Test Participation constitutes the final, complete and exclusive agreement between the parties with respect to the subject matter hereof, and supersedes any prior or contemporaneous agreement, proposal, warranties and representations in connection with the services contemplated hereunder. This Agreement prevails over any conflicting or additional terms of any other communication. I agree that any legal action arising in connection with my registration for or participation in a Test administration shall be governed by the laws of and brought in the state of Florida, and I consent to personal jurisdiction in such state.
Nursing Entrance Exam
Credit Card Authorization Form

I authorize SSS Education, Inc. (dba Jersey College) to charge the following fees on my credit card (please write in the fee that you authorize Jersey College to charge): $_________ for the Nursing Entrance Test – YOU MUST FILL IN AMOUNT TO BE AUTHORIZED

Name (Please Print):

Contact name (if business): Phone Number:

Address:

City: State: Zip:

Name and billing address as it appears on the credit card (if different than above):
Name:

Address:

City: State: Zip:

Select type of card: ☐ Visa ☐ Mastercard

Card Number: Expiration Date:

3 Digit Security Code:

I promise to pay such amount as noted above subject to and in accordance with the agreement governing the use of such card. I acknowledge that any the services purchased under this agreement are subject to the Rules of Test Participation.

Signature: Date:

Please fax this completed form, along with your Entrance Test Registration Form, to fax number listed above.