Admissions Packet for Professional Nursing Program
LPN to RN Bridge Track

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546 U.S. Highway 46 West
Teterboro, New Jersey 07608
Tel: 201.489.5836

Jacksonville Campus
8131 Baymeadows Circle West
Jacksonville, Florida 32256
Tel: 904.733.3588

Ewing Campus
1001 Spruce Street, Suite 7
Ewing, NJ 08638
Tel: 609.777.9035

Fort Lauderdale Campus
2307 West Broward Boulevard
Fort Lauderdale, Florida 33312
Tel: 954.321.8890

Tampa Campus
3625 Queen Palm Drive
Tampa, Florida 33619
Tel: 813.246.5111

www.JERSEYCOLLEGE.edu

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OVERVIEW

We are pleased that you have expressed an interest in the Professional Nursing program at Jersey College. The Professional Nursing program educates and prepares student for entry level registered nursing positions in a variety of health care settings. The program consists of course work in nursing, science, general education and clinical practice at select health care institutions. Upon successful completion of the program and demonstrated nursing competence, the graduate will earn an Associate Degree in Nursing and will be eligible to apply for the NCLEX-RN™ examination to become licensed as a Registered Nurse.

This information packet explains the admissions process for the LPN to RN Bridge track of the Professional Nursing program. Please read this information carefully. If, after reading this information packet and application, you still have questions concerning admissions, we encourage you to contact our Admissions Office at the numbers listed on the first page of this application.

ADMISSION CRITERIA

It is our goal to graduate students who exhibit distinctive characteristics valued by their community of interest. To accomplish this goal, admission criteria have been developed for each program to provide minimum standards by which applicant suitability may be determined. In order to be considered for admission into any program at Jersey College, applicants must meet the general admission standards and program specific admission criteria. The following contains a brief description of the general and program-specific admission criteria for our programs.1

General Standards
To be considered for admissions at Jersey College, applicants must:

• Be at least eighteen (18) years of age.
• Present proof of high school education or its equivalent (as defined by the US DOE).2 The high school education can be from a foreign school if it is equivalent to a U.S. high school diploma.3 Jersey College does not offer admission based on Ability to Benefit (ATB).
• Present proof of U.S. citizenship or a permanent resident card (aka green card).4
• Complete an application for admissions.
• Participate in interviews with administration and/or faculty members and obtain a recommendation for admission, based on information received during the application process.
• Make an advance program deposit for tuition and fees. The deposit will be applied against the total tuition and fees of the program that is in effect on the date of enrollment.5

LPN to RN Bridge Track Standards for the Professional Nursing Program
Applicants seeking admission into the LPN to RN Bridge track of the Professional Nursing program must:

• Demonstrate eligibility for the program by completing certain prerequisites (general education and nursing support courses) with a minimum grade of 75%.
• Provide proof of a current, active, unencumbered LPN license both at the time of initial enrollment and prior to the start of Level II of the LPN to RN Track of the Professional Nursing program.6 7
• Submit an official copy of their Practical Nursing transcript.8

1 Admission, enrollment and registration conditions are subject to reasonable accommodations and considerations as determined by Jersey College.
2 Applicants for a Florida campus-based program must provide “evidence of a high school graduation diploma, general equivalency diploma, or its equivalent.” (Florida Statutes Rule 6E-2.004(4)(m)3, Fla. Admin. Code). Under limited circumstances as approved by the Academic Standards Committee, an applicant for a New Jersey campus-based program who is unable to produce the required proof of high school education or its equivalent, may attest to high school education or its equivalent by completing a self-attestation form. Copies of this form are available from administration.
3 Jersey College may require students with foreign diplomas to verify the diploma and education. Such verification may include, but is not limited to, requests for high school transcripts, proof of equivalency and authentication and notarization of the diploma by the issuing body.
4 Applicants with asylum status in the United States pursuant to the Immigration and Nationality Act must submit a completed Form I-94 as proof of granting of asylum. The completed Form I-94 will serve as an alternative to a green card for purposes of admission.
5 The minimum deposit is $500.00 (subject to financial considerations). The deposit funds are applied against a student’s account and the total cost of the program. $50.00 of the deposit will be applied against the application fee, $75.00 against the enrollment or registration fee (as applicable) and the remainder against background fees, technology fees and tuition.
6 Graduates of any of Jersey College’s Practical Nursing programs may enroll in the prerequisites prior to obtaining their practical nursing license. However, in order to be eligible for enrollment in the Professional Nursing program such graduates must obtain their practical nursing license.
7 For Florida campuses, students must have an unencumbered practical nursing license from the State of Florida. For New Jersey campuses, students must have an unencumbered LPN license from the States of New Jersey, New York, Pennsylvania, Connecticut or Delaware.
8 An unofficial copy of a transcript and/or an official notification from a state agency that the applicant has graduated from an approved/accredited Practical Nursing program may be utilized in lieu of an official transcript in limited circumstances. Such use is at the sole discretion of Jersey College.
**Acceptance Process**

Applicants are accepted into Jersey College based on, among other things, their application responses, references, interview results, entrance and critical thinking exam results, grades in prerequisite courses and other factors. Applicants are notified as to their status (acceptance or denial into program) by letter. Meeting the minimum criteria for admission does not guarantee admission to the college. Students’ acceptance letters contain the contact information for scheduling appointments with the Financial Aid Office and the Registrar’s office. A comprehensive orientation is typically held the week prior to the first day of class.

**Enrollment and Registration**

After admission into Jersey College, students are required to undertake additional activities to enroll and register for courses. These activities, may include, but not limited to: (i) making arrangements for the payment of tuition and associated program fees, (ii) satisfactorily passing a background check, (iii) executing an Enrollment Agreement, (iv) determining sequence of courses, (v) attending a comprehensive orientation session, (vi) completing all documents and paperwork associated with enrollment, including, but not limited to attestations of receipt of policies, acknowledgments of responsibilities, emergency contacts and other documentation, (vii) presenting evidence of good physical health (including a physical examination from the past six months) and documentation of fitness to work in health care, (viii) presenting proof of current Mantoux test, Tetanus, Hepatitis B (or a waiver), laboratory titer evidence for measles, mumps and rubella, varicella, and other immunizations, (ix) providing proof of current certification in Basic Life Saving for Health Care Providers from the American Heart Association, (x) meeting the technical standards of the nursing program (see below), (xi) participating in drug screenings, (xii) executing facility attestations and agreements, and (xiii) completing other activities as mandated by our affiliated facilities. Students are responsible for all costs associated with enrollment and registration in clinical and practicum courses, including, but not limited to physicals, immunizations, background checks and obtaining documentation and records.

**Technical Standards for Nursing Programs**

Students seeking to enroll in and register for nursing courses with clinical and practicum experiences also must be able to demonstrate the ability to meet certain minimum technical standards (the “Technical Standards”), including:

- Communicate and assimilate information in spoken, printed, signed, and electronic format.
- Gather, analyze and draw conclusions from data.
- Stand for a minimum of two hours.
- Walk for a minimum of six hours, not necessarily consecutively.
- Stoop, bend and twist for a minimum of thirty minutes at a time and be able to repeat this activity at frequent intervals.
- Lift a 40-pound person or assist with a larger person and transfer the person from one location to another.
- Determine by touch: hotness/coldness/wetness/dryness, hardness and softness.
- Have the muscle dexterity necessary to do such tasks as gloving, gowning, and operating controls on equipment.
- Respond to spoken words and call bells.
- Monitor signals from vital sign assessment equipment.
- Identify behaviors that would endanger a person’s life or safety and intervene quickly in a crisis situation with appropriate solution.
- Remain calm, rational, decisive, and in control at all times.
- Exhibit social skills appropriate to professional interactions.
- Maintain cleanliness and personal grooming consistent with close personal contact.
- Function without causing harm to self or others if under the influence of prescription or over-the-counter medications.

The foregoing enrollment and registration standards may be met with or without accommodations. Jersey College complies with the requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990 and will make reasonable accommodations for students with disabilities that are otherwise qualified.
GAINFUL EMPLOYMENT INFORMATION

For information on our graduation rates, the median debt of students who completed the program, and other important information, please visit our website at http://www.jerseycollege.edu/policies.

GRADUATION REQUIREMENTS

Students will graduate from and receive a diploma from Jersey College when they:

• Complete each required course with a satisfactory grade;
• Pass the comprehensive evaluation (See Progression Testing in Jersey College’s program FAQs or in the Academic Catalog for additional details regarding the evaluation); and
• Satisfy all financial obligations to Jersey College.

HOW TO GET STARTED

1. After successfully completing the entrance exam, arrange a meeting with your Admissions Representative to discuss the application process and funding options.
2. Complete and submit this Application, along with all required supplemental documents and a non-refundable application fee of $50, to your Admissions Representative. PLEASE NOTE that the application fee is non-refundable.
3. After your application has been reviewed, candidates will be invited to Jersey College for:
   – an education interview with a faculty member or administrator at our institution; and
   – a financial aid planning session.

The education interview will focus on, among other things, assessing the following factors:

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<thead>
<tr>
<th>Factor</th>
<th>Standard</th>
<th>Examples</th>
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<tr>
<td>Critical Thinking</td>
<td>Critical thinking sufficient for clinical judgment.</td>
<td>Competent assessment of patient in timely manner; correct interpretation of assessment; readily respond with appropriate interventions, treatment plans; ability to work alone and to make correct, independent decisions, as needed.</td>
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<tr>
<td>Interpersonal</td>
<td>Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds.</td>
<td>Life and death situations; working with families stressed by the condition of a loved one; working with other health care providers in stressful situations.</td>
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<tr>
<td>Communication</td>
<td>Communication abilities sufficient for interactions with others in verbal and written form.</td>
<td>Can follow verbal and/or written instructions; must communicate patient’s response to therapy with others; documentation of therapeutic procedures performed on patient; consult with other health care providers in a professional manner.</td>
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Application for Professional Nursing Program

LPN to RN Bridge Track

PERSONAL DATA

Last Name                  First Name                  Middle Name

Street Address:        City:          State:          Zip Code:          

Social Security #:      Date of Birth (MM-DD-YY):         Email address:          

Home Telephone:        Work Telephone:            Mobile (Cell) Telephone: 

( )                  ( )                    ( )                

Citizenship:           

☐ US Citizen  ☐ Other Citizen: __________________________ Country   

Race: (check all that apply) 

☐ White        ☐ Black        ☐ Asian        ☐ African American   ☐ Hispanic 

☐ Native Hawaiian/Other Pacific Islander ☐ American Indian/Alaska Native ☐ Other

IN CASE OF EMERGENCY:  (PLEASE PROVIDE TWO EMERGENCY CONTACTS)

Name:                                Home Phone:

Address:                             

City, State, Zip:                    

Name:                                Cell Phone:

Address:                             

City, State, Zip:                    

Name:                                Home Phone:

Address:                             

City, State, Zip:                    

Name:                                Cell Phone:
1. When did you graduate from your Practical Nursing program (month/year)? ____________________________________

2. Have you attended any other Professional Nursing program?  Yes [ ]  No [ ]  If yes, when (month/year) ________________

3. When did you pass the NCLEX-PN examination (month/year)? __________________________________________________

4. Have you attended any other college or post-secondary school?  Yes [ ]  No [ ]  If yes, when (month/year) and why did you leave the college or school?
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

5. When do you wish to enter the program (month/year)? ____________________________________________________

6. Which program are you interested in?  Day [ ]  Evening (if offered) [ ]

7. Have you ever been arrested and/or convicted of a crime?  Yes [ ]  No [ ]  If yes, please explain and provide additional documentation:
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

8. Please provide any other information about yourself which you believe would assist the Admissions Committee in evaluating your application.
___________________________________________________________________________________________________
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**Licensure and Certifications:**

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<th>Name of Occupational License or Certification (i.e., LPN, CNA, CPR)</th>
<th>State Issued</th>
<th>Expiration Date (MM-YY)</th>
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**Employment**

List all employment, both full and part-time, within the past five years beginning with present: (use additional sheets if necessary)

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<tr>
<th>Dates</th>
<th>Position and Job Responsibility</th>
<th>Employer Name and Address</th>
<th>Employer Phone No.</th>
<th>Reason for Leaving</th>
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**Essays**

On a separate piece of paper, please answer the following questions. Responses to these questions must be typed and each essay should be between one and three pages in length.

1. Discuss how the patient care that you have provided has influenced your career and your decision to continue your education?

2. How do you see yourself contributing to the nursing profession?
**REQUIRED DOCUMENTATION**

Please provide and submit the following information with your application:

- Proof of eligible age -- at least eighteen (18) years of age
  - Driver’s License
  - Birth Certificate
  - Passport

- Proof of ability to legally study and work in the United States of America
  - Social Security Card
  - Green Card

- High school diploma, General Education Development (GED) certificate, or an officially translated and evaluated diploma from a foreign school of secondary education

- Proof of current, active, unencumbered LPN license*

- Official Transcript from Practical Nursing program

- Essay Responses

- Authorization to Perform A Background Investigation

- Other Optional Documents – Resume, Recommendations, etc.

* Graduates of any of Jersey College’s Practical Nursing programs may enroll in the prerequisites prior to obtaining their LPN license. However, in order to be eligible for enrollment in the Professional Nursing program such graduates must obtain their LPN license.

**AFFIRMATIONS AND CERTIFICATION**

I hereby affirm that I have read and reviewed all information in this application. In addition, I hereby affirm that all information supplied on this application by me is complete and accurate. I understand that withholding information requested or giving false information may result in ineligibility for admission and enrollment and may result in termination from Jersey College after enrollment. I also understand that confidential recommendations (including interview reports and evaluation statements from Jersey College staff) submitted to the Office of Admission in connection with this application for admission will be used for purposes of evaluation of this application. Further, I understand Jersey College reserves the right to restrict or limit the enrollment of any program and to make changes to a program (organizations, fees, program offerings, curricula, courses, requirements, dates offered, etc.). The provisions of this application do not present, in any way a contract between student, prospective or otherwise, and Jersey College nor should be regarded as such.

__________________________________________
Applicant’s Signature

__________________________________________
Date
Professional Nursing Application
Authorization to Perform a Background Investigation

*Please neatly print the following information.

Name: ____________________________________________________________

Current Address: __________________________________________________

____________________________________________________

Social Security Number: __________________________________________

Date of Birth: ____________________________________________________

I understand that in connection with my studies at SSS Education, Inc. (d.b.a. Jersey College), Jersey College will conduct certain background verifications and investigations, including, but not limited to, employment, educational, military service, professional licenses and certifications, and criminal history investigations (collectively, the background information). As part of such investigations, I understand that Jersey College may request information from my previous, current, and future employers, various federal, state and other agencies (including those that maintain records concerning criminal activities and convictions), and credit agencies.

I authorize, without reservation, any party or agency contacted by Jersey College or its agents to disclose the employment, educational, military service, professional licenses and certifications, criminal history and credit information and understand that I am responsible for the fee for such service. I understand that these searches will be used to, among other things, determine eligibility to attend Jersey College, participate in clinical assignments and verification of employment. I authorize all persons and entities to accept a copy of this document as authorization to disclose (either orally or in writing) to Jersey College and its agents any such information or records, based upon the identifying information which I have provided above, and I release any provider of information or records from all liability arising from such disclosure.

I hereby release and discharge Jersey College, its directors, officers, agents and associates to the full extent permitted by law from any claims, damages, losses, liabilities, costs, expenses or any other charge or complaint filed with any agency arising from retrieving and reporting the background information.

I acknowledge that Jersey College has made no representations of any kind as to whether enrollment will be offered at the conclusion of its background investigation. I further acknowledge the receipt of this Notice of Disclosure.

________________________________________________  _____________ __________________________
Signature         Date

Employment History:  Please provide employment history for the past seven years (attach additional sheets if necessary)

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<th>Employer Name and Address</th>
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