

Transfers

Intra-campus and Inter-campus Transfers

A student desiring to transfer from one program to another program or from one campus to another campus must request such a transfer in written form to the Administration Office, indicating the desired transfer and requested start date. A student's request may not be considered unless the student has cleared all current financial obligations to Jersey College. The College will inform the student requesting transfer in writing of approval or disapproval of the request. In addition, the College will inform the student as to the eligibility of transferring earned credits (or clock hours) to the other program or campus, as applicable. Transfers will only be granted if space is available in the requested program and typically will be granted on a first-come, first served basis.

Transfer of Students from and Coursework Earned at Other Institutions

All students who wish to transfer from an external institution must meet all admission requirements at Jersey College.

Credit-bearing coursework from a college or university accredited by an agency recognized by the U.S. Department of Education may be eligible for transfer credit at Jersey College.³⁶ To be approved for credit, each course and associated college must be validated and confirmed by Jersey College. Evaluations typically take two to three weeks to process. The general guidelines below provide the limitations and process for obtaining credit for coursework completed at other institutions.

- Coursework must be from a post-secondary institution accredited by an agency recognized by the U.S. Department of Education
- Courses eligible for transfer credit are limited to the following:
 - Basic Anatomy and Physiology
 - College Algebra
 - Composition I
 - Human Body in Health and Disease I
 - Human Body in Health and Disease II
 - Human Body in Health and Disease III
 - Math for Problem-solving & Research
 - Microbiology
 - Sociology
- Courses submitted for consideration must (i) have been taken at a college or university that meets academic rigor standards established by Jersey College³⁷ and (ii) be equivalent to the course requirements of the program selected³⁸. The College will evaluate

³⁶ Coursework from other colleges and universities is not eligible to be transferred into the Practical Nursing program.

³⁷ Such standards include, but are not limited to, accrediting body, type of institution (public, private, proprietary), NCLEX pass-rates, etc. These standards are established at Jersey College's sole discretion.

³⁸ Equivalency standards include, but are not limited to, content of course, hours of instruction, and evaluation and assessment standards. These standards are established at Jersey College's sole discretion.

Academic Policies

each request for transfer of credit on an individual basis. Course descriptions, objectives, syllabi, projects, examinations and other documentation may be requested by Jersey College to demonstrate the equivalency.

- Official transcripts are required to be submitted for transfer credit evaluation. These transcripts must contain the awarding institution's seal or stamp and be sent directly from the awarding institution to Jersey College (either physically in a sealed envelope or electronically through a secure and official communication).
- A grade of "C" or better or their respective equivalents (i.e., numeric grade). Credit will not be awarded for Pass/Fail, remedial, College prep, or non-College level courses.
- Coursework must have been completed in the last five (5) years. Students who seek credit for courses older than five (5) years must submit a special request with supporting documentation and take a Challenge Exam.
- Semester credits to quarter credits will be converted based on a 1 to 1.5 ratio.
- Requests for transfer credits must be made in writing prior to a student's initial enrollment at Jersey College.

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Transfer of Credits to Other Institutions

Decisions to accept credits from another educational institution rest entirely with each receiving institution and are usually reviewed and considered on a case by case, course by course basis. Prospective students of Jersey College should consider this fact if they plan to continue their educational studies and desire to obtain credit for course work completed at Jersey College. Students are responsible to confirm whether or not Jersey College credits will be accepted by another institution of their choice.

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Articulation Agreements

Articulation agreements are formal agreements that exist between Jersey College and other Colleges and universities that provide graduates of Jersey College with opportunities to continue their education and pursue higher degrees with other institutions. These agreements are designed to maximize the number of credits students will be able to transfer to these articulating Colleges and universities. Acceptance into these articulating Colleges and universities and terms and conditions of enrollment is at the sole discretion of the articulating Colleges and universities.

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Jersey College maintains a current list of institutions that it maintains an articulation agreement with on its website at www.jerseycollege.edu/about/affiliations. The articulation arrangements of Jersey College may change from time to time. Jersey College makes no representation, guarantee, or warranty with respect to the articulation agreements, the providers or the availability, accessibility or force and effect of such agreements.

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